



Person Specification
Learning Support / Teaching Assistant Level 2 (JE: 1541)

Job title:	Learning Support/Teaching Assistant (Level 2)	Ealing GLPC Grade: Scale 5
School:	Perivale Primary School	Post No:
Line manager:	Senior teacher, Class teacher, Senior Teaching Assistant	
Supervisory responsibility:	Assisting in work familiarisation of new members of staff when required.	
Hours:	32.5 hours per week	

This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.

Essential Requirements

- a) Good numeracy and literacy skills.
- b) Experience of working with relevant age groups within a learning environment.
- c) Experience of general clerical/ administrative work.
- d) To be able to form good relationships with the children and to have the ability to stay calm and be patient and understanding at all times

Desirable Requirement/s

- e) Previous experience of supporting children with SEND (Specific to tube feeding, toileting & changing in addition to speech & language)

Knowledge, Skills and Abilities

- f) Ability to work well as part of a team.
- g) An understanding of classroom roles and responsibilities.
- h) Able to use basic ICT including computer, audio, video equipment and photocopier.
- i) Good keyboard skills and knowledge of relevant ICT packages
- j) Knowledge of relevant policies and codes of practice and awareness of relevant legislation.
- k) Ability to relate well to children.
- l) Ability to relate well to adults.
- m) Ability to observe, monitor and provide constructive feedback on pupil's progress.
- n) Ability to provide necessary personal care to children.
- o) Ability to successfully complete first aid training as required.
- p) Ability and willingness to identify own training needs and participate in training.
- q) To be responsible for promoting and safeguarding the welfare of children and young people within the school

Prepared by:	Date	/ /
Agreed by:	Date	/ /