



Perivale Primary School Risk Assessment

Covid-19 - Key Information Update

June 2020

This document explains the changes we have made to support the phased re-opening of Perivale Primary and to keep children safe during the school day.

Things we have actioned to ensure social distancing in school:

- We have staggered the start and drop off times of the pupils - to ease congestion at the start and end of the school day.
- We have implemented a one-way system on the school site and have social distancing markings in areas around the site as reminders for social distancing.
- We have visual aids and signage both external and internal around the school site to help with social distancing and hand hygiene reminders.
- We have updated our Parent Agreement Policy and Pupil Behaviour Agreement and have shared this with parents and children who are due to return to school. These documents are available on our school website <https://www.perivale.ealing.sch.uk/children/classes> please select the relevant year group.
- We have reviewed our fire evacuation procedures and will conduct fire drills from 15th June and when each new year group phase returns to school.
- All children will be kept within bubbles of 10 pupils and will be assigned a member of staff who will work with their assigned bubble. Children will remain in their bubbles throughout the entire school day – even at lunch and play times. Social distancing will be adhered to within and between bubbles.
- Children will have lunch in their bubble groups, and remain in their classrooms. If the weather is warm and dry, pupils will eat outside.
- Children who have a packed lunch can bring this in from home as usual. Children who are eligible for free school meals or who pay for school meals through Harrisons, will be provided with a grab bag lunch (this will include a sandwich, piece of fruit, drink and a piece of cake).
- Where it is possible, pupils will be taught outdoors. The school will be well ventilated with classroom windows left open when staff and pupils are on site.



- We have made changes to classroom layouts ensuring that all desks are 2-metres apart.
- We have closed our school office – Parents and visitors will only be able to visit the school office if they have a pre-arranged appointment. The office staff are on site and can be contacted via phone and email throughout the school day. If parents have an appointment to attend the school office, only 1 parent at a time will be allowed in the school entrance lobby area.

Things we have actioned to improve hygiene and limit cross-contamination in school:

- On arrival to school – all pupils and staff will have their temperature checked by an infra-red thermometer. Children or staff with a raised temperature will not be allowed on to the school site.
- We have a procedure in place for dealing with a suspected case Covid-19.
- We have revised our First Aid Procedures and have designated a separate area in the school should we have a pupil with a suspected case of Covid19. Pupils will remain in this area until they are collected by their parent.
- All pupils and staff are to use hand sanitiser on entry to school.
- Extra handwashing will be introduced throughout the day, i.e. before and after playtimes, lunch and on arrival to school. There are soap and washing facilities in each classroom.
- All unnecessary items and toys have been removed from classrooms.
- We have bought and have stocks of appropriate personal protective equipment.
- We have introduced extra site cleaning, the school will be professionally cleaned at mid-day and afterschool. Bins will be emptied throughout the day; all contact points will be disinfected and a thorough daily cleaning of all areas.
- We have reduced all non-essential visitors to the school site, only essential visits are allowed and all maintenance visits have been changed to Fridays when the school is closed for cleaning.
- All shared equipment and drinking fountains are cordoned off and are out of use.
- The use of toilets will be managed by staff to ensure children adhere to social distancing.
- Unused areas of the school are locked.